

SANDOVAL COUNTY COMMISSION  
REGULAR MEETING AGENDA  
Commission Chambers  
May 21, 2009 – 6 p.m.

1. CALL TO ORDER  
Chairman Leonard called meeting to order at 6:00 p.m. Present were Chairman Leonard, Vice Chairman Lucero, Madalena, Bency, Walters, County Manager Juan Vigil and County Attorney Mathews.
2. PLEDGE OF ALLEGIANCE  
Chairman Leonard asked Fire Chief Jon Tibbetts to lead the Pledge of Allegiance.
3. INTRODUCTIONS AND ANNOUNCEMENTS  
- *The next Commission meeting will be Thursday, June 4<sup>th</sup>, 2009 at 3 p.m.*  
Chairman Leonard introduced Ann Martinez, Acting Coordinator of NM EMS Services, who also serves as an EMS volunteer in Algodones.
4. PROCLAMATION OF EMERGENCY MEDICAL SERVICES WEEK - MAY 17-23, 2009  
Proclamation Designating May 17-23, 2009 as Emergency Medical Services week was read by Chairman Leonard. Chief Jon Tibbetts, Deputy Chief Fire Marshall James Maxon, Deputy Chief Fire Operations Jess Lewis, Assistant Chief Emergency Management Dave Bervin, and Deputy Chief of EMS Gregg Kotila, presented certificates, awards and medallions and recognition to all for the work they do on a daily and yearly basis. Recognition of the Nine Sandoval County Fire Districts and Chiefs. Chief Tibbetts recognized his staff for all the work they perform. Commissioners thanked staff and volunteers for their services to Sandoval County.
5. CONSENT AGENDA
  - A. Approval of Minutes from the Regular Meeting of May 7, 2009
  - B. Approval of the Following Budget Resolutions / Reflecting Adjustments and Transfers / To Cover Expenses or Projected Expenses to the End of this Fiscal Year:
    - (1) Resolution No. 5-21-09.4B(1) / El Zócalo Project / \$58,343
    - (2) Resolution No. 5-21-09.4B(2) / Assessor's Budget / Transfer from Capital Outlay to Overtime, Office Supplies & Professional Services / \$10,000
    - (3) Resolution No. 5-21-09.4B(3) / Sheriff's Care Donations Budget / Increase: \$104
    - (4) Resolution No. 5-21-09.4B(4) / Sheriff's & Animal Control Budget / Transfer from Miscellaneous Line Items to Sheriff's Expense, Equipment Rental and Vehicle Repair / Total: \$1,600
    - (5) Resolution No. 5-21-09.4B(5) / Tourism Budget / Transfer from Water to Telephone Line Item / \$400
    - (6) Resolution No. 5-21-09.4B(6) / Detention Center Budget / Transfer from Shift Differential and Feeding of Prisoners to Overtime and Building Repairs / \$59,000
  - C. Approval of Reappointment of John Arango to the Planning & Zoning Commission / Term to End May 2011 / Representing District I
  - D. Approval of Intergovernmental Agreement between the County and the City of Albuquerque / For Participation in Employee Benefits Program, including Health Care, Dental Care, Life Insurance Benefits and Other Group Voluntary Benefits / To End June 30, 2010 / \$18,368 Annual Fee to Cover Administrative Costs
  - E. Approval of Warrants 105368-105701.

County Manager Vigil summarized the consent items. Commissioner Lucero moved approval of consent agenda. Commissioner Walters seconded the motion. Motion passed unanimously.

6. APPROVAL OF AGENDA

Commissioner Madalena moved to amend item 9A and 9B to item 7 of the agenda. Commissioner Lucero second the motion. Commissioner Lucero moved approval of agenda. Commissioner Walters seconded the motion. Motion passed unanimously.

7. DIVISION OF COMMUNITY SERVICES

(Peggy Cote, Director)

- A. Request for Public Hearing of Grant Application to the U.S. Department of Justice by the Sandoval County Juvenile Drug Court / For Funds to Expand Program Services / \$31,395  
Community Services Director Cote introduced Domenica Montaña, Sandoval County Juvenile Drug Court, who gave an overview of the current services offered to youth and stated that the requested funds would expand the client base from 30 to 40 youths and provide drug testing equipment. She also stated that Sandoval County will have no fiscal liability in any way. The Administrative Office of the Courts will serve as fiscal agent.
- B. Request for Motion by the Board of Sandoval County Commissioners (as the Local Governing Body) to Approve Submission of Grant Request (No Financial Obligation to the County / Fiscal Agent: 13<sup>th</sup> Judicial District)  
Commissioner Bency moved approval Seconded by Commissioner Walters. Motion passed unanimously.
- C. Request for Motion to Approve of Appointments to the Commission on Senior Affairs, as follows: District III, Joanne Bodack; District IV, Anthony Norcia; District V, Felix Atencio.  
Director Cote, introduced the proposed appointees. Other volunteers were also recognized and thanked them for their valuable service. Commissioner Walters moved approval. Commissioner Bency seconded the motion. Motion passed unanimously.

8. OFFICE OF THE COUNTY MANAGER / DIVISION OF FINANCE AND ADMINISTRATION

(Juan R. Vigil, County Manager; Cassandra Herrera, Acting Director of Finance)

- A. Request for Motion to Approve of Resolution No. 5-21-09.8A / Adopting the Preliminary Budget for Fiscal Year 2009-2010  
County Manager Vigil gave an overview of the Preliminary Budget for FY 09-10. Commissioner Bency moved to approve Resolution No. 5-21-09.8A, Adopting the Preliminary Budget for FY 09-10. Seconded by Commissioner Lucero. Motion passed unanimously.
- B. Request for Motion to Approve Budget Resolution No. 5-21-09.8B / Amending the General Financial Management Policies & Procedures Regarding Purchasing for Sandoval County  
County Manager Juan Vigil proposed Budget Resolution and the reasons for amendments. Commissioner Lucero moved approval. Commissioner Bency seconded the motion. Motion passed unanimously.
- C. Request for discussion and motion to submit name of an Independent Public Accountant Firm to the Office of the State Auditor, for the Compliance and Financial Audit, in Accordance with the Procurement Code and 2.2.2 NMAC "Requirements for Contracting and Conducting Audits of Agencies." ( Documents will be available Wednesday, May 20, 2009)  
County Manager Juan Vigil requested process for procuring an audit firm, motion to award RFP for the compliance and financial audit of Sandoval County financials statements and authorize the County Manager to submit the recommended firm, Griego Professional Services, LLC to the State Auditor and upon the State Auditor concurrence with the recommendation to enter into the Professional Services Contract with GPS.

Commissioner Bency moved approval. Commissioner Lucero seconded the motion.  
Motion passed unanimously.

9. SANDOVAL COUNTY FIRE DEPARTMENT (MOVED TO FOLLOW ITEM #6)

(Jon Tibbetts, Chief)

- A. Request for Motion to Authorize Submission of a Grant Application to the Assistance to Firefighter Grant Program (Federal Emergency Management Agency) / To Purchase 7 Medtronic Lifepak 15 Cardiac Monitors / \$216,689 (SCFD Cost Share: \$21,668)  
Commissioner Bency moved approval. Commissioner Lucero seconded the motion.  
Motion passed unanimously.
- B. Request for Motion to Authorize Submission of a Grant Application to the Assistance to Fire Firefighter Grant Program (FEMA) / To Purchase Backup Generator for Each of the Two La Cueva Fire Station Main Stations / \$20,000 (10% Matching Funds from NM State Fire Funds or 1/4% Fire Protection Fund)  
Commissioner Madalena moved approval. Commissioner Lucero seconded the motion.  
Motion passed unanimously.

10. DIVISION OF PUBLIC WORKS

(Phil Ríos, Director)

- A. Request for Motion to Award Bid and to Authorize the County Manager to Enter into a Contract with Ramstone, Inc, Low Bidder, for Construction of Los Pinos Volunteer Fire Station Addition / Total Bid, including NMGR: \$158,575 (1/4% Fire Protection Fund)  
Commissioner Lucero moved approval. Commissioner Madalena seconded the motion.  
Motion passed unanimously.
- B. Request for Motion to Award Bid and to Authorize the County Manager to Enter into a Contract with Southwest CM, LLC, Low Bidder, for Construction of the Placitas Volunteer Fire Station Addition / Total Bid, including NMGR: \$290,970  
Commissioner Madalena moved approval. Commissioner Lucero seconded the motion.  
Motion passed unanimously.

11. OFFICE OF THE COUNTY ATTORNEY

(David Mathews, County Attorney)

Request for Motion to Approve Amendment No. 1 to the Sandoval County Open Meetings Act - Resolution No. 1-15-09.4A / Allowing Board Member Participation in a Meeting by Means of a Telephone Conference

County Attorney Mathews requested approval of amendment to the Open Meetings Act- Resolution No. 1-15-09.4A to allow the Board of County Commissioners to participate in a meeting by means of a telephone conference. This is authorized in the administrative code besides the provisions in the Open Meetings Act it is only used when a Commissioner is not able to attend in person. Commissioner Walters moved approval. Commissioner Lucero seconded the motion. Motion passed unanimously.

12. COMMENTS FROM THE PUBLIC None.

13. COMMENTS FROM THE COMMISSIONERS

Commissioner Walters recognized Phil Rios and staff for all the work they do. On Tuesday evenings there is a Citizens Academy class going on at the Sheriffs department, doing fire arms training, there are 25 people participating from 16 to 18 weeks. Cable TV in Rio Rancho and first show was taped, guests Chairman Leonard, Gayland Bryant from Public Affairs Director, and County Manager Juan Vigil. Show will start on Monday May 25, at 3:30 and 9:00 pm. Also wished a Happy Birthday to Cassandra Herrera, David Mathews, and Mike Good.

Commissioner Madalena mentioned there are two events for Older Americans Month, one in Placitas and one in Pena Blanca 4:00 p.m to 6:00 p.m. Jemez Pueblo Red Rocks Arts and Crafts and also a Memorial Celebration at Jemez Pueblo on Monday the 25<sup>th</sup> at 1:00 p.m. Commissioner Lucero stated that there will be a Memorial Day commemoration at the Veterans' Monument at the Courthouse on Monday, May 25, at 1 p.m.

14. ADJOURN

Commissioner Madalena moved to adjourn. Commissioner Lucero seconded the motion. Motion passed unanimously. Meeting adjourned at 7:15 p.m.